

PGDC Executive – Operating Procedures - Appendix 3.

Terms of Reference for the Member-at-Large, Prairie Grain Development Committee - Executive

October 2023

The Member-at-Large serves as a board member with voting privileges on the PGDC Executive Committee and is typically elected for a three (3)-year term. Typically, this individual will be the incoming Chair. The Member-at-Large's term may be renewed if the Executive Chair does not step down at the end of the three-year period. Term length, start and end dates, will coincide with that of the Executive Chair.

The Member-at-Large is a member from one of the four (4) recommending committees and is elected by a vote of members of these recommending committees. Voting can occur during the annual Recognition Luncheon.

During the tenure, it is recommended that this individual shadow, support, and interact one-on-one with the PGDC Executive Committee Chair.

The Member-at-Large participates in the scheduled virtual and in-person meetings of the PGDC Executive Committee. Usually four (4) meetings per year are held lasting approximately 1.5 hours each.

The Member-at-Large also participates in the in-person meeting held on the Monday evening of the PGDC annual meeting.

The Member-at-Large acts as a representative for the general membership (the four (4) recommending committees members) and accepts duties as assigned by PGDC Executive Committee Chair.

The Member-at-Large shares ideas, guidance and expertise from the PGDC membership's perspectives on issues of interest or concern with the PGDC Executive Committee.